

O T T A W A

VISITORS CENTER

**Board Meeting Minutes
December 14th, 2015**

Present: Chair Kevin Steward, Vice Chair Matt Skelly, Secretary Karen Zemann, Executive Director Curt Bedei, Kevin Bressendorf, Mary Olson, City Liaison Nancy Stisser (ex-officio), Hans Andrews (Ex-Officio), Jeff Heimsoth (Ex-Officio), Chamber Director Boyd Palmer (ex-officio) **Absent:** Treasurer DeWayne Cronkright, Mark Stoudt, Meeting Called To Order 5:01pm

Subject	Discussion	Decision	Next Steps – Motion
Public Comments	N/A	N/A	
City Report-Palmer	Update on Tangled Roots, Sabic, New Labor Law, Farm n Fleet donation	N/A	
City Report-Stisser	Ice sculptures suspended till Jan Ice Odyssey went well		
Next Board Meeting	Scheduled for Monday, January 25, 2016	N/A	
Next Committee Meetings	Wednesday, January 13, 2016 - Operations 2p, Marketing 3p, Finance 4p	N/A	

Review of Minutes	No additions or corrections to minutes	Moved by Kevin Bressendorf; 2 nd by Mary Olson	Motion to accept the meeting minutes from 11-16-15 as presented. Motion Carried
Directors Report	Box office attendance 200 for walts sat/sun play, mural committee rolling along, Heritage Tour being redeveloped, cell phone tour in development, 2016 marketing campaign, Instagram, postcards, Insurance quote	N/A	
Committee Report	Finance	Moved by Karen Zemann; 2 nd by Matt Skelly	Motion to approve the finances as presented. Motion Carried.
Committee Report	Operations and Marketing DNM	N/A	N/A
Adjournment	5:45pm	Moved by Kevin Steward; 2 nd by Matt Skelly	Motion to adjourn. Motion carried
Executive Session		Na	

Minutes submitted by Karen Zemann, typed by Curt Bedei, Meeting December 14, 2015 - Quorum was established

